EXPENDITURE GENERAL LEDGER ACCOUNTS - INFORMATION TECHNOLOGY (IT)		
G/L ACCOUNT	**GENERAL LEDGER LONG TEXT**	**DEFINITION OF ACCOUNTS**
5020077000	SRVCS,MAINT&WARR - APPLICATION DEVELOPMENT	IT - Software development done by a third party / another company. Example(s): Work by an outside company to develop or enhance computer programs / applications.
5020077100	SRVCS,MAINT&WARR - APPLICATION SUPPORT	IT - Service, maintenance and warranties related to existing software licenses or software applications/computer programs that are already live and in use. Example(s): Software as a service (SaaS), Cloud, Web-hosted application / computer program, an outside company that provides maintenance on an application / software.
5020077110	SRVCS,MAINT&WARR - DATA NETWORK	IT - Services done by another company / third party to support equipment and computer programs that make up the secure SC-network and provide access to the Internet. Example(s): An outside company used to install, move, add, or change data network equipment.
5020077112	NETWORK, CIRCUIT & VOICE - DATA NETWORK	IT - Regular charges related to internet service. Example(s): Data connectivity / bandwidth charges, air cards, internet access.
5020077120	SRVCS,MAINT&WARR - DISASTER RECOVERY	IT - Outside services or providers that help to bring vital IT systems back up following a natural or human-induced disaster. Example(s): Outsourced data center exclusively for DR events, outside company that runs a separate, dedicated back-up data center.
5020077130	SRVCS,MAINT&WARR - END USER COMPUTING	IT - Desktop/laptop/tablet repairs done by another company on devices and computer programs (that come standard with the equipment) to perform your day-to-day job.
5020077140	SRVCS,MAINT&WARR - IT SERVICE DESK	IT - Also known as helpdesk – an outside company / third party that take technical support calls, chats, or emails. Note – this is different from answering phone calls from citizens (which are NOT considered IT expenses). Example(s): Outsourced implementation of ServiceNow Third-party company that answers help desk calls.
5020077150	SRVCS,MAINT&WARR - MAINFRAME	IT - Outsourced or third-party support of the large-capacity computer system with high processing power. Example(s): Outside company that is responsible for the running and maintenance of the Mainframe equipment and/or software.

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5020077160	SRVCS,MAINT&WARR - MANAGEMENT & ADMIN	IT - Hosted computer systems / software programs or advisory support for the CIO/CTO and other IT Management groups (such as IT Human Resources, IT Purchasing). Example(s): SaaS implementations of Planview, Success Factors, Apptio Management Consultants, IT-related subscriptions (e.g. JavaWorld, technical how-to guides & FAQ's). Also includes services where the sole purpose is to support or protect IT systems. Examples include: service for HVAC units used solely for supplemental cooling of server/computer rooms and services for standalone fire suppression systems for server/computer rooms.
5020077170	SRVCS,MAINT&WARR - PRINT & COPY END USER	IT - Printer, copier and fax repairs done by another company. Printer, copier and fax maintenance and warranty charges. Includes contingent per copy charges for maintenance agreements on **owned** copiers.
5020077180	SRVCS,MAINT&WARR - PRINT ENTERPRISE & MAIL	IT - **This G/L should only be used by those agencies producing and selling custom printed materials to other state agencies or outside customers – e.g. DTO Print Shop, Prison Industries.** Includes expenses for services related to printing and mailing unique items to be sold to outside customers. Examples include: repairs, warranties or maintenance on specialty printers that are only used in the production of unique items that are sold to outside customers (not regular agency use), mailing services to deliver custom printed items to customers.
5020077190	SRVCS,MAINT&WARR - INFORMATION SECURITY	IT - Any work performed by an outside company for the protection of information and systems. Example(s): Outside company responsible for monitoring the security of the IT environment.
5020077200	SRVCS,MAINT&WARR - SERVERS	IT - Third party / outside company providing support to the servers in the data center. Example(s): Outside company that hosts your data center. Company providing cloud-based services.
5020077210	SRVCS,MAINT&WARR - STORAGE	IT - A third party / outside company used to save and archive information. Example(s): Teradata, archive and data storage to the cloud, service provided to store information/ documents (e.g., Iron Mountain).
5020077220	SRVCS,MAINT&WARR - VOICE NETWORK	IT - Services done by a third party company to support (repair, fix, etc.) the ability to make phone calls. Example(s): Services provided to install, move, add, or change phone lines/ equipment.

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5020077222	NETWORK, CIRCUIT & VOICE - VOICE NETWORK	IT - Regular charges related to phone service. Example(s): Local and long distance services/ charges for landlines.
5020077230	IT CONTRACTORS	IT - Non-state employees under contract with the State to work on IT projects. Examples include IT contractors from TAPFIN Process Solutions.
5020077240	DP SERVICES - STATE	IT - Example(s): DTO-provided IT services. If an agency receives an invoice from DTO, the entire invoice should be coded here.
5030067000	EQUIP & SUPP - APPLICATION DEVELOPMENT	IT - Any associated equipment/hardware related to on-premise applications / computer programs that are in the process of being created/developed. These workstations/equipment would not have any other use. Example(s): Equipment that supports the development environment (not yet live and in use). Equipment for testing a new application.
5030067001	PRGMS&LIC - APPLICATION DEVELOPMENT	IT - Software licenses related to on-premise applications / computer programs that are in the process of being created/developed. Example(s): Computer programming software, development tools, programs to develop new business applications and development projects.
5030067100	EQUIP & SUPP - APPLICATION SUPPORT	IT - Any associated equipment/hardware related to on-premise development work (e.g., coding) done to applications / computer programs that are already live and in use. These workstations/equipment would not have any other use. Example(s): IT-specific workstation / computer that is used only for coding.
5030067101	PRGMS&LIC - APPLICATION SUPPORT	IT - Software licenses related to on-premise applications / computer programs that are already live and in use. Example(s): ERP License Fees (e.g., SAP), accounting / financial, human resource, inventory management programs, architectural programs, educational, law enforcement programs, database, project management.
5030067110	EQUIP & SUPP - DATA NETWORK	IT - Equipment that makes up the secure SC-network and provide access to the Internet. Example(s): Modems, routers, connectors, network and internet cables, air cards, Wi-Fi routers.
5030067111	PRGMS&LIC - DATA NETWORK	IT - Computer programs that make up the secure SC-network and provide access to the Internet. Example(s): Network Operations Center (NOC) programs, Cisco software.
5030067120	EQUIP & SUPP - DISASTER RECOVERY	IT - Equipment that helps to bring vital IT systems back up following a natural or human-induced disaster. Example(s): Equipment in data centers (e.g. servers) used for back-up only and for dedicated back-up equipment.

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5030067121	PRGMS&LIC - DISASTER RECOVERY	IT - Software programs that help to bring vital IT systems back up following a natural or human-induced disaster. Example(s): Off-site backup and recovery programs.
5030067130	EQUIP & SUPP - END-USER COMPUTING	IT - Devices to perform your day-to-day job. Example(s): Desktop computer, laptop computer, mouse, keyboard, tablets.
5030067131	PRGMS&LIC - END-USER COMPUTING	IT - Computer programs that come standard with a computer or tablet to perform your day-to-day job. Example(s): Email programs, Word processing and spreadsheet programs (e.g., Microsoft Word, Microsoft Excel), IM/Chat Programs.
5030067140	EQUIP & SUPP - IT SERVICE DESK	IT - Also known as helpdesk – the equipment used by the team of people that take technical support calls, chats, or emails. Note – this is different from answering phone calls from citizens. Example(s): Headsets (for helpdesk only), Computers and equipment (keyboard, mouse) used by helpdesk team, call routing equipment (for helpdesk only).
5030067141	PRGMS&LIC - IT SERVICE DESK	IT - Also known as helpdesk – the systems used by the team of people that take technical support calls, chats, or emails. Note – this is different from answering phone calls from citizens (which are NOT considered IT expenses). Example(s): Service Now, Remedy, helpdesk ticket-taking systems, call routing software systems.
5030067150	EQUIP & SUPP - MAINFRAME	IT - A large-capacity computer system with high processing power. Example(s): Mainframe equipment / boxes for the data center, IBM zSeries equipment.
5030067151	PRGMS&LIC - MAINFRAME	IT - Software that supports the large-capacity computer system with high processing power. Example(s): Reporting and monitoring programs (that run on the Mainframe) System management software and tools (that run on the Mainframe).

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5030067160	EQUIP & SUPP - MANAGEMENT & ADMIN	IT - Computer systems / equipment specifically for the CIO/CTO and other IT Management groups (such as IT Human Resources, IT Purchasing) Example(s): Specific equipment that is used to support the CIO/CTO information only. Also includes equipment & supplies where the sole purpose is to support or protect IT systems. Examples include: HVAC units used solely for supplemental cooling of server/computer rooms and standalone fire suppression systems for server/computer rooms. Includes supplies used in the maintenance & repair of such systems.
5030067161	PRGMS&LIC - MANAGEMENT & ADMIN	IT - Computer systems / software programs for the CIO/CTO and other IT Management groups (such as IT Human Resources, IT Purchasing) or used across all departments. Example(s): Learning Management Systems (LMS), Planview, SuccessFactors, Apptio, programs used for training, programs used for tracking hours billed to a project.
5030067170	EQUIP & SUPP - PRINT & COPY END USER	IT - Printing & copying equipment used to print on standard paper in the office. Example(s): Inkjet printer, laser printer, copy machine, scanner, fax, printer/scanner/copy/fax (all-in-one), paper, toner and parts for repair/maintenance.
5030067171	PRGMS&LIC - PRINT END USER	IT - Printing programs used to print on standard printers. Example(s): Programs to support printing Programs that control printers connected to the network.
5030067180	EQUIP & SUPP - PRINT ENTERPRISE & MAIL	IT - **This G/L should only be used by those agencies producing and selling custom printed materials to other state agencies or outside customers – e.g. DTO Print Shop, Prison Industries.** Includes expenses for supplies related to printing and mailing unique items to be sold to outside customers. Examples include: small equipment (<$2,500), ink, other supplies for specialty printers that are only used in the production of unique items that are sold to outside customers (not regular agency use).

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5030067181	PRGMS&LIC- PRINT ENTERPRISE & MAIL	IT - **This G/L should only be used by those agencies producing and selling custom printed materials to other state agencies or outside customers – e.g. DTO Print Shop, Prison Industries.** Includes expenses for programs & licenses related to printing and mailing unique items to be sold to outside customers. Examples include: computer programs to support print job workflow for large scale printing (forms, catalogs, brochures) for specialty printers/computers that are only used in the production of unique items that are sold to outside customers (not regular agency use).
5030067190	EQUIP & SUPP - INFORMATION SECURITY	IT - Special, dedicated equipment for the protection of information and systems. Example(s): Firewalls, web security gateways, encryption equipment.
5030067191	PRGMS&LIC - INFORMATION SECURITY	IT - Computer systems/programs dedicated to the protection of information and systems. Example(s): Anti-virus, anti-spam, anti-malware programs, firewall software.
5030067200	EQUIP & SUPP - SERVERS	IT - Equipment in the data center that applications rely upon. Example(s): Servers / data center equipment, Windows, Citrix, Unix, Linux.
5030067201	PRGMS&LIC - SERVERS	IT - Software and computer programs dedicated to servers in the data center. Example(s): Email programs, Citrix / remote desktop programs, OS Licenses, system management software and tools (that run on servers).
5030067210	EQUIP & SUPP - STORAGE	IT - Equipment used to save and archive information. Example(s): Storage equipment for the data center, USB drives, CD-ROM storage, floppy disk, hard drives, tape drives.
5030067211	PRGMS&LIC - STORAGE	IT - Software systems used to save and archive information. Example(s): Archive and data storage programs, on-site backup and restore programs.
5030067220	EQUIP & SUPP - VOICE NETWORK	IT - Equipment used to make or support the routing of phone calls. Example(s): Desk phones, conference call equipment, call routers (switches, PBX).
5030067221	PRGMS&LIC - VOICE NETWORK	IT - Software programs related to phone calls. Example(s): Voicemail programs.
5040027000	IT - RENT COPYING EQUIPMENT	IT - Record base lease expenses for copying equipment. Includes sales tax and property tax charges from the lessor/vendor. Contingent charges (i.e. # of copies) should be recorded to G/L 5040057000.
5040037000	DP - RENT DATA PROC EQUIPMENT	IT - Record lease transactions for data processing equipment.

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5040057000	IT - RENTAL-CONTINGENT RENTAL PAYMENTS	IT - Rental payments that depend on some factor related to the use of the leased property, such as number of copies. Please note: contingent per copy charges for maintenance agreements on **owned** copiers should be recorded to G/L 5020077170.