

AD1

Agency: (A01) Legislative – The Senate

Account Title: Senate – Petty Cash

Authorized Personnel:

-Check Writing/Withdrawals: Jeffery Gossett (Clerk of the Senate), Michael Hitchcock (Assistant Clerk of the Senate), Beth Dworjanyn (Finance Director)

-Reconciliation: Beth Dworjanyn (Finance Director)

Financial Information:

-Beginning Balance: *\$1,500.00

-Transactions: 0.00

-Ending Balance: *\$1,500.00

*Note: One check for \$5.30 has been outstanding for years (it was lost by recipient). Treasurer's balance reflects as \$1,505.30 because of this. They have been notified but have not removed the item.

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