

NIKKI HALEY, CHAIRMAN  
GOVERNOR

CURTIS M. LOFTIS, JR.  
STATE TREASURER

RICHARD ECKSTROM, CPA  
COMPTROLLER GENERAL



SC BUDGET AND CONTROL BOARD

Office of the Executive Director  
Marcia S. Adams

(803) 734-2320  
(803) 734-2117

F03  
HUGH K. LEATHERMAN, SR.  
CHAIRMAN, SENATE FINANCE  
COMMITTEE

W. BRIAN WHITE  
CHAIRMAN, HOUSE WAYS AND MEANS  
COMMITTEE

## MEMORANDUM

**To:** The Honorable Nikki Haley  
The Honorable Hugh K. Leatherman, Sr.  
The Honorable W. Brian White  
The Honorable Curtis M. Loftis, Jr.  
The Honorable Richard Eckstrom

**From:** Marcia Adams, Executive Director

*Marcia Adams*

**RE:** Bank Account Transparency and Accountability Report Transmittal

**Date:** October 6, 2011

As required by 2011 Act 73, Part IB, paragraph 89.110, I am submitting a report of composite reservoir bank accounts maintained by the Budget and Control Board. The report provides transaction detail, balances and the names and titles of persons responsible for withdrawals and reconciliation for each account.

If you have any questions regarding the report, please let me know.

RECEIVED

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Budget and Control Board  
OFFICE OF STATE BUDGET

RECEIVED OCT - 7 2011

Budget and Control Board  
FY 2012 Proviso 89.110 Bank Account Transparency and Accountability  
Office of General Counsel Composite Reservoir Account  
Fiscal Year 2011 Balances and Transactions

**Purpose of Account**

The Office of General Counsel uses this composite reservoir account to pay document filing fees with the courts. There has been no activity in this account in FY 2011.

**Authorized Personnel**

**Check Writing/Withdrawals:**

Peggy Winfrey, Administrative Assistant

Steve Van Camp, Director - Employee Insurance Program

**Reconciliation**

Renee Herndon, Accounting/Fiscal Manager I

**Financial Information**

Beginning Balance at July 1, 2010                      317.00

Transactions during FY11    -

Ending Balance at June 30, 2011                      317.00

Budget and Control Board  
FY 2012 Proviso 89.110 Bank Account Transparency and Accountability  
Office of Human Resources Agency Directors Conference Account  
Fiscal Year 2011 Balances and Transactions

**Purpose of Account**

The Office of Human Resources uses this account for registration fees and expenses directly related to the Agency Directors Organization conferences. There are forums and development sessions designed for agency directors and personnel in leadership positions.

**Authorized Personnel**

**Check Writing/Withdrawals:**

Patsy Powell, Administrative Manager  
Sam Wilkins, Director, Office of Human Resources

**Reconciliation**

JoAnn Narewski, Administrative Assistant

**Financial Information**

Beginning Balance at July 1, 2010 26,143.02

Transactions during FY11:

Registration Fees:

Lee Dutton (10/29/2010)	10.00
Tony Kester (10/29/2010)	10.00
Thomas Mayer (10/29/2010)	10.00
Michael Nichols (10/29/2010)	10.00
Lynn Rogers (10/29/2010)	10.00
Kela Thomas (10/29/2010)	10.00
Rich Roberson (10/29/2010)	10.00
Mandy Kibler (10/29/2010)	10.00
Teresa Knox (10/29/2010)	10.00
Marley Brendemuehl (10/29/2010)	10.00
Wendell Price (10/29/2010)	10.00
Michael Jara (10/29/2010)	10.00
Department of Health & Environmental Control (10/29/2010)	10.00
Sea Grants Consortium (10/29/2010)	20.00
Richard Harris (10/29/2010)	10.00
Ed Knight (10/29/2010)	10.00
William Byars (10/29/2010)	10.00
Laura Pace (10/29/2010)	10.00
Denise Koon (10/29/2010)	10.00
Barbara Hollis (10/29/2010)	10.00
Frank Fusco (10/29/2010)	10.00
Maggie Park (10/29/2010)	10.00
Randy Grant (10/29/2010)	10.00

Budget and Control Board  
 FY 2012 Proviso 89.110 Bank Account Transparency and Accountability  
 Office of Human Resources Agency Directors Conference Account  
 Fiscal Year 2011 Balances and Transactions

Registration Fees continued:

Valarie Williams (10/29/2010)	10.00
Cynthia Dannels (10/29/2010)	10.00
Joel Felder (10/29/2010)	10.00
Earl Mayo (10/29/2010)	10.00
Katie Harrison (10/29/2010)	10.00
Tammie Wilson (10/29/2010)	10.00
Susan Jones (10/29/2010)	10.00
Carri Grube Lybarker (10/29/2010)	10.00
James Kirby (10/29/2010)	10.00
Beverly Buscemi (10/29/2010)	10.00
Jacqui DiMaggio (10/29/2010)	10.00
Harry Huntley (10/29/2010)	10.00
Leesa Benggio (10/29/2010)	10.00
Ben Duncan (12/8/2010)	10.00
Elliott Elam (12/8/2010)	10.00
Kathleen Hayes (12/8/2010)	10.00
Lennie Hicks (12/8/2010)	10.00
Randy King (12/8/2010)	10.00
Mike Lanier (12/8/2010)	10.00
David Logsdon (12/8/2010)	10.00
Kim McGinnis (12/8/2010)	10.00
Katie Morgan (2/4/2011)	10.00
Brandolyn Pinkston (2/4/2011)	10.00
John Smalls (2/4/2011)	10.00
Ronalda Stover (2/4/2011)	10.00
Khush Tata (2/4/2011)	10.00
Larry Vanderbilt (2/4/2011)	10.00
Tom Waring (2/4/2011)	10.00
Total Deposits	<u>520.00</u>
Expenses:	
The Box Lunch Co (10/27/2010)	(522.55)
David McClaskey, Speaker (10/27/2010)	(2,320.14)
Total Expenses	<u>(2,842.69)</u>
Ending Balance at June 30, 2011	<u><u>23,820.33</u></u>

Budget and Control Board  
FY 2012 Proviso 89.110 Bank Account Transparency and Accountability  
Office of Human Resources Human Resource Conference Account  
Fiscal Year 2011 Balances and Transactions

**Purpose of Account**

The Office of Human Resources uses this account for registration fees and expenses directly related to the Human Resources Conference. There are forums and training sessions designed for State human resource professionals. There has been no activity in this account for FY 2011.

**Authorized Personnel**

**Check Writing/Withdrawals:**

Patsy Powell, Administrative Manager  
Sam Wilkins, Director

**Reconciliation**

JoAnn Narewski, Administrative Assistant

**Financial Information**

Beginning Balance at July 1, 2010	13,866.53
Transactions during FY10: <sup>(1)</sup>	-
Ending Balance at June 30, 2011	<u><u>13,866.53</u></u>

Budget and Control Board  
FY 2012 Proviso 89.110 Bank Account Transparency and Accountability  
Office of General Services Federal Surplus Property Overseas Program Deposit  
Fiscal Year 2011 Balances and Transactions

**Purpose of Account**

The Office of General Services' Federal Surplus Property program paid a one-time initiation fee to the National Association of State Agencies for Surplus Property (NASASP) to participate in their Overseas Program. The program employs overseas screeners to locate reusable federal surplus property outside the Continental United States and make it available to participating members of NASASP. There are no other required contributions to the program. The initiation fee will be returned should the Federal Surplus Property program withdraw from the Association.

**Authorized Personnel**

**Withdrawal from Program/Return of Initiation Fee:**

Tom Hornsby, Program Manager I

**Reconciliation**

Responsibility of the NASASP

**Financial Information**

Beginning Balance at July 1, 2010	1,350.00
Transactions during FY11:	-
Ending Balance at June 30, 2011	<u>1,350.00</u>

Budget and Control Board  
 FY 2012 Proviso 89.110 Bank Account Transparency and Accountability  
 Office of Research and Statistics Geographic Information Council Account  
 South Carolina Mapping Advisory Committee  
 Fiscal Year 2011 Balances and Transactions

**Purpose of Account**

The Office of Research and Statistics manages this account on behalf of the South Carolina Geographic Information Systems Council. The account funds the annual GIS conference.

**Authorized Personnel**

**Check Writing/Withdrawals:**

Cindy Masi, GIS Manager I  
 Alan Jon Zupan, Program Manager I

**Reconciliation**

Alan Jon Zupan, Program Manager I  
 Linda Harmon, Administrative Coordinator I

**Financial Information**

Beginning Balance at July 1, 2010	2,979.70
Transactions during FY11:	
Deposit of Matured CD (3/24/2011)	33,640.21
Expenses:	
SCARC - Plotter paper (2/16/2011)	(54.95)
Student Conference Registration Fees - Joint SMAC/SCARC Conference (4/1/2011)	(320.00)
Total Expenses	<u>(374.95)</u>
Ending Balance at June 30, 2011	<u><u>36,244.96</u></u>

Budget and Control Board  
FY 2012 Proviso 89.110 Bank Account Transparency and Accountability  
**Office of General Counsel Composite Reservoir Account**  
Fiscal Year 2011 Balances and Transactions

**Purpose of Account**

The Office of General Counsel uses this composite reservoir account to pay document filing fees with the courts. There has been no activity in this account in FY 2011.

**Authorized Personnel**

**Check Writing/Withdrawals:**

Peggy Winfrey, Administrative Assistant

Steve Van Camp, Director - Employee Insurance Program

**Reconciliation**

Renee Herndon, Accounting/Fiscal Manager I

**Financial Information**

Beginning Balance at July 1, 2010	317.00
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Transactions during FY11	-
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Ending Balance at June 30, 2011	<u>317.00</u>
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